




Evaluation of Selected Budget Requests

Legislative Fiscal Division
August 2006



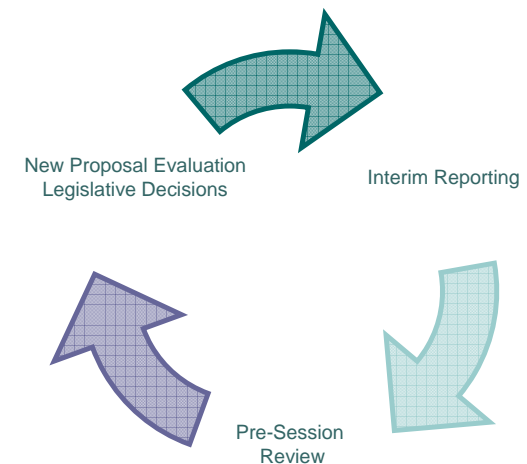
Purpose

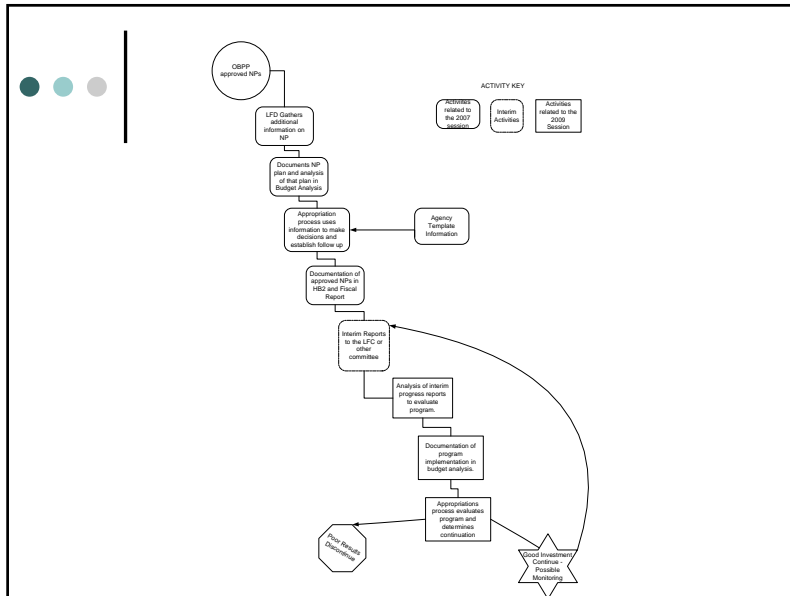
- Collect data and information in a standardized format in order for the legislature to evaluate new proposals using a business plan approach.
- Set the stage for discussion during the appropriations process.



Utilization by the Legislature

- Education in 2007
- Establish conditions to appropriations
 - Restrictions
 - Interim Reporting
- Follow up in 2009





Selection Process

- Proposals that:
 - Add a function to state government
 - Significantly expand a current function of state government
- Negotiation between OBPP & LFD
- Applied on an agency basis
- Notification to affected agencies

General Directions

- Follow Format Requirements
- Clear, Concise Information
- Plain English
- Avoid Acronyms, Jargon & Abbreviations
- Be prepared to answer additional questions.

Topic Areas

- Justification
- Goals
- Performance Measures
- Milestones
- FTE
- Funding
- Obstacles
- Risks



Justification

- *Why is this proposal needed?*
 - Define
 - Problem or situation
 - Rationale
 - Supporting data or statistics
 - Government Role
 - Why should the state do this work?
 - Legislation



Goals

- *What are the goals of the proposal?*
 - Key Goals
 - Integration with Mission



Performance Measures

- *How will progress be measured?*
 - SMART
 - Monitoring Plan
 - Who
 - How Often
 - Adjustment of Implementation



Milestones

- *When will key activities be completed?*
 - Month/Year Format
 - Significant Milestones
 - Staffing
 - Training of staff/contractors
 - Rule Development
 - Anticipated federal approval



FTE

- *Who will do the work?*
 - State Employees
 - General work description
 - Timeline for recruitment
 - Identify recruitment/retention issues
 - Workload Management
 - Contractors
 - Selection process



Funding

- *How does the funding work?*
 - New Revenue Source
 - Projections & Assumptions
 - State Special Revenue
 - Alignment to purpose
 - Federal Funds
 - CFDA
 - Stability of funding source
 - General Fund
 - Lack of other sources



Obstacles

- *What are the challenges to implementing this proposal?*
 - Major Obstacles
 - Community Partnerships
 - Federal Approval
 - Rule Adoption
 - Mitigation Plan
 - Plan B



Risks

- *What is the risk to the state if the proposal is not adopted?*
 - Worse Case
 - Reasonable
 - Avoid the “Sky will fall” approach



Then..

- LFD
 - Edits for Budget Analysis
 - Raises issues
 - Writes options for subcommittee review
- Legislature
 - Appropriates
 - Condition
 - Reporting



Questions??

